

**Question: What is the max amount of hours I can serve in a day?**

Answer: 8 hours, requiring a thirty minute break at some point in the shift/

**Question: For community service opportunity events: Can I sign up to serve part of the event, or do I have to stay for the full time of the volunteer shift?**

Answer: Check the sign up link for the event that you signed up for, it should indicate if you can be at the event for the whole shift, or just a section of it.

**Question: What is the R'Folder?**

Answer: The R'Folder is a google drive folder you share with your Assistant Director and other College Corps staff. Please upload your class schedule and any other important documents to the R'Folder.

**Question: I signed up to volunteer for a community service opportunity, but can no longer attend. What should I do?**

Answer: You must reach out directly to the supervisor of the community service opportunity and let them know you cannot attend and why. You also have to reach out to your Assistant Director and let them know you cannot make the community service opportunity, and why that is so.

**Question: Can I still participate in a community service opportunity if all spots are already filled?**

Answer: Unfortunately, you cannot participate in an opportunity that has filled up spots.

**Question: Why have I not received my stipend yet?**

Answer: Utilize the following UCPATH support methods to receive assistance regarding your stipend:

- **Campus Support Center:** UCR's local support center to answer UCR UCPATH and payroll questions, as well as HR and benefits-related inquiries.  
Phone: 951.827.9500 Email: [ucpathcsc@ucr.edu](mailto:ucpathcsc@ucr.edu), [ucpathhelp@ucr.edu](mailto:ucpathhelp@ucr.edu)
- **UCPATH:** [Log in to UCPATH Online](#). Select the yellow "Ask UCPATH Center" button in the top right of your browser window to send a secure message or virtually "chat" live with a UCPATH Center associate between 8 a.m. – 6 p.m. about a variety of topics. You can also call the UCPATH Center Monday – Friday 8 a.m. – 5 p.m., excluding holidays, at 855-982-7284
- If you are receiving your stipend through financial aid, they can check their student accounts in Banner to see if the stipend has been disbursed and if the refund has been issued

**Question: What do I do if I cannot attend the mandatory monthly meeting?**

Answer: Email your Assistant Director with the reason for not being able to attend the meeting so that they can coordinate a make-up meeting time with you.

**Question: What are some things we should not do during our shift?**

Answer: It is important to be working throughout your shift. Phones and excessive socializing should be avoided.